



#03-088

**TEXAS DEPARTMENT OF HEALTH
AUSTIN TEXAS
INTER-OFFICE**

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Barbara Keir, Director **(Original Signed)**
Division of Public Health Nutrition and Education
Bureau of Nutrition Services

DATE: August 8, 2003

SUBJECT: Breast Pump Order

The breast pumps and collection kits that were ordered in June are currently being delivered to local agencies. All items should be delivered by the end of September.

The State Agency is currently in the process of setting up a new contract for electric breast pumps. Because of anticipated delays in the award of the contract, the State Agency is asking all local agencies to place their September orders earlier than usual.

This order will be delivered to local agencies in **October, November, and December 2003**. Please order enough to supply your clinics through March 2003 as the next order will not arrive in your clinics until as late as March 2003. Please complete and return the attached order form to place your order for electric and manual breast pumps and collection kits no later than **Friday, August 22, 2003**. Local agencies that do not complete and return the order form will not receive pumps or kits.

As a reminder, the following chart shows the months you will be given the opportunity to place an order and the months the order will be delivered to your local agency. The next opportunity to re-order pumps will be December 2003, with delivery by the end of March 2004. All local agencies will be notified of each opportunity to order by memo.

Electric and Manual Breast Pump and Collection Kit Order and Delivery Schedule				
Order Months All local agencies will have the opportunity to order in:	September	December	March	June
Delivery Months Orders will be delivered to local agencies the following:	November and December	February and March	May and June	August and September

If you have question or require additional information, please contact Amanda Hovis, Nutrition Education Consultant, at (512) 458-7111, extension 3411, or amanda.hovis@tdh.state.tx.us, or Tracy Erickson, WIC Breastfeeding Coordinator, at (512) 458-7111, extension 3409 or tracy.erickson@tdh.state.tx.us.

Electric and Manual Breast Pump and Collection Kit Order Form

Local Agency_____I am requesting the following number of pumps:

Electric Pumps and Kits

_____ Hollister *Purely Yours* (single-user)

_____ Hollister *Elite* (multi-user)

_____ Boxes of 10 each, Hollister collection kits for *Elite* pump for a total of
_____ kits. (Number of boxes X 10)

Manual Pumps

_____ Boxes of 20 each, Hollister *One Hand* manual for a total of
_____ pumps. (Number of boxes X 20)

_____ Boxes of 20 each, Medela Little Hearts manual for a total of
_____ pumps. (Number of boxes X 20)

_____ Boxes of 20 each Medela *Spring Express* manual for a total of
_____ pumps. (Number of boxes X 20)

Signature WIC Breastfeeding Coordinator or WIC Director

(_____)_____
Phone Number

**Please fax order to Amanda Hovis at (512) 458-7609
no later than Friday, August 22, 2003.**